



TRLD Proposal Information

Be prepared before submitting your proposal

Review these questions and gather the information that you will need **before** clicking on the “Speaker Proposal Form” link. This list includes the questions that may require preparation or research on your part.

(1) Speaker Information

1. How did you hear about **TRLD**
2. Primary Speaker Information
 - a. Contact Information (including phone, email and name of school/organization)
3. Summer Contact Information (if applicable)

(2) Co-Presenters - **limit 3** (if applicable)

1. First, Second & Third Co-Presenter
 - a. Same information as primary

(3) Presentation Details (all questions in this section provide a list provided to choose from)

1. Type of Presentation (1 hour, 2 hour, 1 hour lab, 2 hour lab) 2 hour sessions are limited
2. If you chose a computer lab, select what type of computers you prefer (Windows, Macintosh)
3. Topic Grade Level
4. Intended Audience
5. Audience Computer Experience
6. Presentation Style
7. What is the maximum number of participants you can work with effectively?
8. Has this presentation been presented before?

(4) Proposal Preparation – **Compose your proposal in a Word document, spell and grammar check, word count, then copy and paste it into the proposal form.**

1. Title of Presentation - **Limit ten words or less**
2. Three Learning Objectives: **As a result of this presentation, participants will be able to:** (Maximum of 6 words per Objective)
3. Summary for conference program and website (50 words or less). Please note that the summary is subject to editing at the discretion of the conference organizers. Avoid abbreviations and acronyms.
4. Presentation Proposal (200-500 words). Include research base and repeatable strategies. Describe your presentation style and what can be applied in the classroom.
5. Choose the strand that your presentation best falls under (you will be asked to choose up to 3 strands – see below)

Choose a topic category that is most appropriate for your presentation:

21st Century Skills, Assessment/Accountability, Brain-Based Learning and Neuroscience, Bridging General and Special Ed, Differentiated Instruction, English Language Learning, Funding and Grant Writing, Multiple Intelligences/Modalities, Policy and Advocacy, Professional Development, Response to Intervention (RtI), Technology to Support Instruction, Universal Design for Learning (UDL)

If you have questions, please contact:
Linda Hoening at: lhoening@donjohnston.com